

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William W. Allen Middle School
February 19, 2019 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2018
- B. Notice filed with the Burlington County Times on July 1, 2018

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Jack Fairchild
Mrs. Alexandria Law
Mrs. Tinamarie Nicolo-Dorfner
Ms. Lauren Romano
Mrs. Caryn Shaw
Mr. Mark Villanueva
Mr. Maurice Weeks

Mr. David A. Weinstein, Vice President
Dr. Sandra Alberti, President

Mr. Arthur F. Ridsen, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #19-175:

January 15, 2019 Executive Session

January 15, 2019 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- General Updates
- Budget Presentation – Joanne D’Angelo
- Student Safety Data System (SSDS) Report Period One Presentation – Michael D’Ascenzo and Matthew Keith
- Reframing Moorestown PK-8 Presentation: Part 2 - Dr. McCartney and Garrison Architects

D. Student Board Representatives

- Brenden Swanik
- Ashrit Verma
- Cara Petrycki
- Avani Giri

E. Board Committee Reports – Questions and Comments

F. Public Comment on Agenda Items

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – December, 2018 – Exhibit #19-176
2. **Treasurer’s Report month of November, 2018** – Exhibit #19-177
3. **Cafeteria Report** – December, 2018 and January, 2019 – Exhibit #19-178

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of December, 2018 attached as Exhibit #19-179.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$9,139,035.22 attached as Exhibit #19-180.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. 2018-2019 Student Safety Data System (SSDS) Report Period One

Routine Action

The 2018-2019 Student Safety Data System (SSDS) Report Period One is presented for Board approval.

MOTION:

I recommend that the Board approve the 2018-2019 Student Safety Data System (SSDS) Report Period One (to be distributed at meeting).

B. 2019-2020 School Calendar

Routine Action

The 2019-2020 School Calendar is submitted for Board approval.

MOTION:

I recommend that the Board approve the 2019-2020 School Calendar attached as Exhibit #19-181.

Moved by: _____ Second: _____ Vote: _____

C. 2018-2019 Memorandum of Agreement (MOA)

Routine Action

Approval of the Memorandum of Agreement (MOA) between Education and Law Enforcement Officials for the 2018-2019 school year. As an expression of mutual concern and commitment to students, and to the level of cooperation and understanding described in the MOA Agreement. Dr. Scott P. McCartney, Chief School Administrator; Chief Lee Lieber, MTPD; and Sandra Alberti, Board of Education President, affirm and agree to abide by the standards, procedures, principles and policies set forth in the MOA dated February 8, 2019.

MOTION:

I recommend Board approval of the 2018-2019 Memorandum of Agreement (MOA) between Education and Law Enforcement Officials.

Moved by: _____ Second: _____ Vote: _____

D. Policies and Procedures

1. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Regulations be entered on second reading.

- R2200 Curriculum Content
- R2411 Guidance and Counseling
- R2412 Home Instruction due to Health Condition
- R2415 Title I Services
- R2415.20 No Child Left Behind Complaints
- R2417 Student Intervention and Referral Service
- R2418 Section 504 of the Rehabilitation Act 1973
- R2423 Bilingual and ESL Education
- R2431.4 Prevention and Treatment of Sports related Concussions and Head Injuries
- R2460 Special Education
- R2481 Home or Out of School Instruction for a General Education Student for Reasons other Than a Temporary or Chronic Health Condition

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #19-182.

Moved by: _____ Second: _____ Vote: _____

E. Educational Program

1. Home Instruction 2018-2019

Approval is requested for Home Instruction for students during the 2018-2019 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #19-183 for the 2018-2019 school year.

2. Burlington County Alternative School Placements for 2018-19

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #19-184 for the 2018-19 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

Approval of Items 1 – 2:

Moved by: _____ Second: _____ Vote: _____

F. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #19-185.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #19-186.

3. Student Field Trips

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2018-19 school year as listed in Exhibit #19-187.

4. Acceptance of Burlington County School Security Program Grant

MOTION:

I recommend the Board accept the Burlington County School Security Program Grant in the amount of \$1,198,000.

5. Nonpublic Security Aid Program

MOTION:

I recommend that the Board approve the nonpublic security aid program required consultation conference forms attached as Exhibit #19-188 with ordering and implementation to occur as soon as possible for the following schools:

<u>School</u>	<u>Planned Security Services, Technology or Equipment</u>
Moorestown Friends School	Upgrade interior doors with new fire rated doors, replace fire alarm panels
Our Lady of Good Counsel School	Removal and disposal of existing doors

6. 2019 ESSA Consolidated Grant Amendment #1 Application

The Moorestown Township Public Schools' NCLB Consolidated Grant Amendment Application #1 for 2019 requires Board of Education approval. This amendment is required in order to allocate \$52,736 of unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
Title I	\$18,511	\$0	\$18,511	\$140,667	\$0	\$140,667
Title IIA	\$29,944	\$0	\$29,944	\$80,038	\$5,320	\$85,358
Title III Immigrant	\$3,499	\$0	\$3,499	\$7,797	\$0	\$7,797
Title IV	\$782	\$0	\$782	\$8,510	\$2,272	\$10,782
Total	\$52,736	\$0	\$52,736	\$237,012	\$7,592	\$244,604

MOTION:

I recommend that the Board hereby authorize the submission of the ESSA Consolidated Grant Amendment #1 application for Fiscal Year 2019, and accepts the grant award of these funds upon the subsequent approval of the FY 2019 ESSA amendment application.

7. 2019 IDEA Grant Amendment #1 Application

The Moorestown Township Public Schools' IDEA Grant Amendment Application #1 for 2019 requires Board of Education approval. This amendment is required in order to allocate \$47,332 of unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
IDEA Basic	0	\$28,267	\$28,267	\$880,002	\$95,406	\$975,408
IDEA Preschool	\$18,196	\$869	\$19,065	\$55,599	\$869	\$56,468
Total	\$18,196	\$29,136	\$47,332	\$935,601	\$96,275	\$1,031,876

MOTION:

I recommend that the Board hereby authorize the submission of the IDEA Basic & Preschool Grant Amendment #1 application for Fiscal Year 2019, and accepts the grant award of these funds upon the subsequent approval of the FY 2019 IDEA amendment application.

8. LED Lighting Proposal

MOTION:

I recommend the Board award a contract to Tri-State LED for lighting retrofit projects at Moorestown High School and William Allen Middle School, pending approval of lease financing, in the amounts listed below:

Moorestown High School	\$447,265.87
William Allen Middle School	<u>\$189,711.56</u>
Total	\$636,977.43

9. High School Baseball Field Memorial Naming Rights Proposal

MOTION:

I recommend the Board approve the naming rights proposal attached as Exhibit #19-189.

10. Overnight Student Trips

The Finance and Operations Committee has reviewed and recommends approval of the following trips.

MOTION:

I recommend that the Board approve the overnight trips listed below:

Girls Lacrosse to Cape Henlopen HS Lewes, DE 3/15/19 to 3/16/19

11. Private Schools – Child Nutrition Program

The State Board of Education adopted changes to N.J.A.C.6A:23 which affects how private schools for disabled children charge the cost of meals in their tuition rate.

MOTION:

I recommend that the Board approve the following resolution regarding student lunch programs in private schools for disabled students.

Be it resolved that the Moorestown Board of Education does not require the Larc School to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

12. Donations

MOTION:

I recommend the Board accept the following donations:

- \$350 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

13. Settlement Agreement

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #5000843 and the Moorestown Township Board of Education attached as Exhibit #19-190.

Approval of Items 1 – 13:

Moved by: _____ Second: _____ Vote: _____

G. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2018-2019 school year.

1. Appointments**Administrative Staff**

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Kimberly DellaCroce, as a Paraprofessional at the South Valley Elementary School. Ms. DellaCroce has been placed on Column Para EDUC, Step 1 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$12.75 (4.75 hours per day) for an annual salary of \$11,264.63 prorated, effective February 20, 2019 through June 30, 2019.
- b. Austin Agoglia-Maryasz, as a Paraprofessional at the Middle School. Mr. Agoglia-Maryasz has been placed on Column Para EDUC, Step 1 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$12.75 (6.75 hours per day) for an annual salary of \$16,007.63 prorated, effective February 1, 2019 through June 30, 2019.
- c. Erin Ochinegro, as a Paraprofessional at the Middle School. Ms. Ochinegro has been placed on Column Para AA/BS Step 4 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$13.19 (6.75 hours per day) for an annual salary of \$16,560.05 prorated, effective March 1, 2019 through June 30, 2019.
- d. Kenneth Staub, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$14,612.55 prorated, effective on or about March 1, 2019 through June 30, 2019.
- e. Renata Baldwin, as a Special Projects Support Substitute for the Extended Day Care Program for the District. Ms. Baldwin's hourly rate is \$15.00 as needed, effective on February 1, 2019 through June 20, 2019.

2. Leave of Absence and Extensions to Leave of Absence**Administrative Staff**

No actions recommended at this time.

Professional Staff

- a. Kelly Yaris, a Special Education Teacher at the George Baker Elementary School, Intermittent Family Medical Leave of Absence for the 2018-2019 and 2019-2020 school year (not to exceed 60 days).

- b. Emily Asztalos, a 3rd Grade Teacher at the Mary Roberts Elementary School, an unpaid absence May 13, 2019.
- c. Elizabeth Matarese, a Speech-Language Specialist at the South Valley Elementary School, an unpaid absence March 20, 2019 through March 22, 2019.
- d. Jennifer Lutes, a 6th Grade Teacher at the Upper Elementary School, Intermittent Family Medical Leave of Absence for the 2018-2019 school year (not to exceed 60 days).
- e. Brian Cary, a Math Teacher at the High School, an unpaid Family Medical Leave of Absence May 20, 2019 through June 30, 2019 (not to exceed 60 days).

Support Staff

- a. Laurie Banguier, a Paraprofessional at the George Baker Elementary School, an unpaid absence March 1, 2019, 2019 and March 3, 2019.
- b. Mary Anne Lamancusa, a Principal's Secretary at the George Baker Elementary School, a paid Medical Leave of Absence January 7, 2019 through February 21, 2019; unpaid Family Medical Leave of Absence February 22, 2019 through May 24, 2019 (not to exceed 60 days).
- c. Denise Parrillo, a Paraprofessional at the George Baker Elementary School, an unpaid absence January 18, 2019.
- d. Claire McBride, a Secretary at the Mary Roberts Elementary School, a .5 unpaid absence February 14, 2019.
- e. Nicole Szymanski, a Paraprofessional at the Mary Roberts Elementary School, an unpaid Intermittent Family Medical Leave of Absence .5 February 8, 2019 (not to exceed 39.5 days).
- f. Linda Kaminski, a Paraprofessional at the South Valley Elementary School, a paid Medical Leave of Absence January 25, 2019 through February 1, 2019; an unpaid Medical Leave of Absence February 4, 2019 through February 8, 2019.
- g. Tara Pal, a Paraprofessional at the South Valley Elementary School, a paid Medical Leave of Absence January 9, 2019 through January 17, 2019; an unpaid Medical Leave of Absence January 18, 2019 through February 5, 2019; extension from February 6, 2019 through February 26, 2019.
- h. Mary Foley, a Paraprofessional at the Upper Elementary School, an unpaid absence February 1, 2019.
- i. Maureen Handlan, a Secretary at the Upper Elementary School, an unpaid absence February 15, 2019, March 8, 2019 and March 21, 2019.
- j. Karen Ward, a Paraprofessional at the Upper Elementary School, a paid Medical absence January 11, 2019 through February 15, 2019.

- k. Margaret Bard, a Job Coach at the High School, an unpaid absence April 18, 2019.
- l. Barbara Bishop, a Secretary for the Child Study Team, an unpaid absence April 18, 2019.
- m. Sandra Hoffman, a Bus Driver for the Transportation Department, an unpaid absence .3FTE January 18 2019; January 23, 2019 through January 25, 2019.
- n. Yahaira Walters-Banks, a Bus Driver for the Transportation Department, an unpaid Family Medical Leave of Absence December 5, 2018 through December 21, 2018; extension to unpaid Family Medical Leave of Absence December 22, 2018 through January 21, 2019; extension to unpaid Family Medical Leave of Absence January 22, 2019 through February 18, 2019 (not to exceed 60 days).

3. Change of Assignment/FTE

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Meredith Pretto, from a .71FTE to 1FTE Paraprofessional at the South Valley Elementary School, at an annual salary of \$13,496.63 effective February 1, 2019 through June 30, 2019.
- b. Alyse Carlton, from a 1FTE Paraprofessional at the Middle School to South Valley Elementary School, effective February 1, 2019 through June 30, 2019.

4. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Dana Procopio, as a Long Term Substitute Preschool Special Education Teacher at the South Valley Elementary School. Ms. Procopio has a MA from Holy Family University. She has been placed on Column MA, Step 1 of the Teacher Salary Guide at a salary of \$53,270.00 prorated, effective on September 20, 2018 through January 31, 2019; an extension from February 28, 2019; an extension to March 29, 2019 (temporary leave replacement).

Support Staff

No actions recommended at this time.

5. Resignation

Administrative Staff

- a. Jason Shainline, a Special Education Supervisor for the District, effective April 12, 2019.

Professional Staff

No actions recommended at this time.

Support Staff

No actions recommended at this time.

6. Retirement

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Marie Szczepanski, a Bus Driver for the Transportation Department, after 19 ½ years of service to the District, effective March 31, 2019.

7. Substitutes - Exhibit #19-191

8. Movement on the Salary Guide - Exhibit #19-192

9. Adjustment to Transportation Hours - Exhibit #19-193

10. Athletic Volunteers - Exhibit #19-194

11. Grand Conversation - Exhibit #19-195

12. Summer Enrichment Secretary - Exhibit #19-196

13. UES Musical Auditions Accompanist - Exhibit #19-197

14. Athletics - Exhibit #19-198

15. Co-Curricular - Exhibit #19-199

16. Administrative Leave - Exhibit #19-200

17. Professional Development Presenters - Exhibit #19-201

18. Creative Minds Courses - Exhibit #19-202

19. ESSA Tutors - Exhibit #19-203**Approval of Items 1 – 19:**

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report**A. Suspensions – Exhibit #19-204****B. Superintendent's HIB Report**

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - WAMS - #8

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only**A. Enrollment Information – February 1, 2019**

	2017-2018	2018-2019
High School	1278	1285
Middle School	637	641
Upper Elementary School	893	920
Elementary School	1141	1132
Total	3949	3978

B. Old Business**C. New Business****D. Public Comments****X. Adjournment**

Moved by: _____ Second: _____ Vote: _____